

# **General In-kind Gift Guidelines**

## **Pattern**

You may use any pattern that adheres to our guidelines. The volunteer office has samples of most items. Patterns are available at <a href="mailto:bronsonhealth.com/volunteer/handmade-items">bronsonhealth.com/volunteer/handmade-items</a>. To schedule an appointment to see samples, please contact Bronson Volunteer Services at <a href="mailto:lnkindDonations@bronsonhg.org">lnkindDonations@bronsonhg.org</a> or 269-341-8754.

### Material

Yarn: Washable, non-wool. Fabric: Kid-friendly prints (non-violent themes).

Please use new material or recently laundered material that is free of pet hair and scent (cigarette smoke, cooked food, musty odor, scented laundry products).

<u>Preemie and Bereavement</u>: afghans and angel wraps

Superfine weight yarn in white and solid pastel colors

Avoid dark colors

Items should be lightweight and delicate

**Baby**: hats and afghans

Light or fine weight yarn in white and solid pastel colors

Avoid dark colors Child and Teen: blankets

Any weight yarn, any colors

Many in-kind volunteers choose to donate in honor of a special loved one and their journey. We welcome you to share your story with our office. Group information may be shared with the patient that receives your gift; however, we are not able to provide your *personal* contact information or any personal/religious sentiments. Please do not attach (sew or pin) your information to your items. Bronson reserves the right to remove any label on the item.

Some items are laundered before going to a patient. Please do not individually bag baby hats.

On *very* rare occasions, Bronson is not able to use an item. In this case, the item may be donated to a charitable community resource, including but not limited to YWCA, Ministry with Community, the Kalamazoo Deacon's Conference or the Gospel Mission.

# **Delivery of In-kind Gifts**

Please enclose your name and address with your donation. Your donation may be brought to several Bronson locations. Bronson's courier will deliver to Bronson Methodist in Kalamazoo.

### Kalamazoo – Bronson Methodist Hospital

Bring to the Volunteer Services Office, suite W-011.

You may park *briefly* in Garden Entrance Parking Lot at the corner of Vine and Jasper Streets. Park in the circular section of the driveway at a **Reserved for Valet Service** parking space. Let the valet know that you have a delivery for Volunteer Services. Enter through the Garden Entrance, turn right and follow the hall to the left. Volunteer Services is the third door on the left, Suite W-011. Please ring the doorbell. If the office is closed you may leave the donation in the wood drop-box across the hall from the office door (by the windows).

### Paw Paw – Bronson Lakeview Hospital

Bring to the main information desk. Label the bag to the attention of Volunteer Services Coordinator.